

The Board's deliberations at its meetings with respect to complaints, shall occur in open session or executive session as authorized by the Texas Open Meetings Act.

In response to each complaint referred to the Chief Appraiser by the Board or by the Chairman, the Chief Appraiser shall investigate the validity of the complaint, and after conducting the investigation, make a written report to the Board. The Chief Appraiser shall report to the Board at its meetings on the result of the investigations and make recommendations to the Board.



**FRANKLIN COUNTY
APPRAISAL DISTRICT**

P. O. BOX 720 (mailing address)
310 W. MAIN ST. (physical address)
MOUNT VERNON, TX. 75457
Phone: (903)537-2286
franklindesk@suddenlinkmail.com

WWW.FRANKLIN-CAD.ORG

2021

**FRANKLIN
COUNTY
APPRAISAL
DISTRICT**

Chief Appraiser Genea Burnaman, RPA





Any person or persons wishing to address the Board of Directors must make a written request, starting in detail the subject to be present, to the Chief Appraiser at least (4) days prior to the next scheduled board meeting.

All complaints must be filed in writing. The Board of Directors will respond to written complaints about the policies and procedures of the Appraisal District, Appraisal Review Board, and the Board of Directors.



Value or Exemptions

If the complaint is concerning your value, please ask to speak with an appraiser and they will be glad to help you. We will also be glad to help you fill out any Exemption or AG/Timber Special-use Valuation forms and answer questions you may have.

Other Complaints

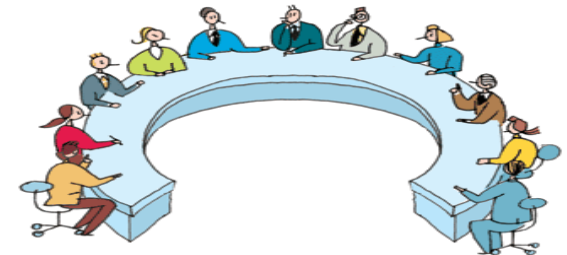
If the complaint concerns ANYTHING other than value, please ask to speak with the Chief Appraiser. If they are unable to resolve the issue, you may file a written complaint with the Board of Directors or you may request to be put on the next agenda for the Board of directors to express your concerns.

The Board of Directors has no responsibility for setting tax rates, appraising property, adjusting appraisals, granting or denying exemptions, or any other matter directly affecting the value of property.

**Correspondence shall be mailed to:
Chairman, Board of Directors
Franklin County Appraisal District
P. O. Box 720
Mount Vernon, TX. 75457**

The Chairman of the Board at any time may refer a complaint received since the Board's last regular meeting to the Chief Appraiser for investigation. At each regular meeting the Board shall request that the Chief Appraiser report on the status of all pending complaints which have been previously been referred to the Chief Appraiser by the Board or by its Chairman.

The Board shall take the actions it may deem reasonable and appropriate to resolve a complaint. No employee or official of the Appraisal District or Appraisal Review Board shall be sanctioned or disciplined in any manner by the Board in response to a complaint without being given the opportunity to be heard by the Board at one of its meetings. The Board may also allow the complaining party to appear before it.



**FOR MORE DETAILED
INFORMATION, CONTACT THE
FRANKLIN COUNTY APPRAISAL
DISTRICT @**

franklindesk@suddenlinkmail.com

www.franklin-cad.org

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