

BOARD OF DIRECTOR NOMINATION AND VOTING PROCESS PROCEDURES

Members of the board are appointed by vote of the governing bodies participating in the district which are entitled to vote under Section 6.03. The selection process is based upon resolutions adopted by at least three-fourths of the taxing units in 1981 pursuant to Section 6.031 of the Property Tax Code.

SECTION 6.03 – BOARD OF DIRECTORS

THE APPRAISAL DISTRICT IS GOVERNED BY A BOARD OF FIVE DIRECTORS. IF THE COUNTY ASSESSOR COLLECTOR IS NOT APPOINTED TO THE BOARD, THE COUNTY ASSESSOR-COLLECTOR SERVES AS A NON-VOTING MEMBER.

THE FRANKLIN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS HAS ASSUMED THE ROLE OF IMPLEMENTING THE PROPERTY TAX CODE, EMBODIED IN SENATE BILL NO. 621, AT THE LOCAL LEVEL.

Step 1-

September 1st (Odd Year)- Chief Appraiser shall send to each taxing unit within the County a Nominee Resolution and the voting entitlement based on the prior year tax levy percentage. With this step include the Comptroller Publication 98-1118. This step is to be completed and returned to the Chief Appraiser by October 15th for the Ballot to be prepared and sent by October 30th.

The Chief Appraiser will correspond with the taxing unit during this time if the selected Nominee is ineligible to serve according to 6.03.

Step 2-

Upon receipt of all Nominee Resolutions or before October 30th- Chief Appraiser shall prepare the list of Nominees and a Voting Resolution to be sent to each taxing unit within the County along with an additional copy of the voting entitlement based on prior year tax levy percentage to be returned to the Chief Appraiser before December 15th.

Step 3-

Upon receipt of Voting Resolution or before December 31st- Chief Appraiser shall calculate the votes from the taxing units, the 5 nominees closest to 1000 are the chosen directors from the process. Once calculated, the Chief Appraiser shall inform the taxing units, Board of Directors, chosen and not chosen of the results. The new chosen members are required to complete the Open Meetings and Public Information training @ opengovernment.com and provide the certificates to the CAD upon completion.

Step 4-

January (Even Year)- The Board of Directors shall have a Regular Meeting and take the Oath of Office. At this meeting, the Directors shall appoint a Chair, Vice Chair & Secretary.