

FRANKLIN COUNTY APPRAISAL REVIEW BOARD  
P.O. Box 720  
Mount Vernon, TX 75457

Appraisal Review Board Meeting Minutes  
May 6<sup>th</sup>, 2025· 2024 at 8:30 AM

1. On May 6<sup>th</sup>· 2025, at 8:30 AM. Chairman Mark Jackson called the Appraisal Review Board to order. A quorum was established. Members present for the hearings were:

ARB Members	CAD Members
Mark Jackson _ ARB Chairman	Russell McCurdy
	Charlotte Homer
Jerry Hubbell – ARB Member	Billy Dyson
Paul Fletcher – ARB Member	
Rob Sparks – ARB Member	

Absent: Charlene Wilson

2. There were no Public Comments
3. Review and consideration of minutes from the March 6<sup>th</sup> meeting and the April 22<sup>nd</sup> meeting were reviewed by all Bard members. Paul Fletcher made the motion to approve the minutes, Jerry Hubbell 2<sup>nd</sup> the motion, and all were in favor
4. All ARB members reviewed and signed the Ex-Parte Communication Affidavit for the Appraisal Review Board 2025.
5. An affidavit of sworn testimony and affidavits regarding Ex-Parte communication were executed by Russell McCurdy, with both he and Billy Dyson providing their signatures.
6. Hear and determine the property owners' protest. was presented to the ARB. There were 3 protests on the docket; the Board heard 2, and 1 was a no-show.
7. Consider good cause letters and late/rescheduled protests and 25.25 motions determination for the following:
  - a. No request for a late/rescheduled protest:
8. The ARB Board reviewed the changes made by the Chief Appraiser under section 25.25 of the Texas Tax Code since the last meeting. Motion to Accept, Jerry Hubbell, 2<sup>nd</sup> by Paul Fletcher, All were in favor

9. Recording/Submission on Tax Code Sect 5.041 training certificates deadline for all ARB Members by May 15<sup>th</sup>. All ARB Members have completed the required training, and their 2025 certificates are displayed in the board room.
10. Submission of the 2025 Appraisal roll from the Chief Appraiser to the Appraiser Review Board, Tax Code sect 25.22 z(a) & (b): was presented to the ARB and reviewed. A motion to accept was made by Jerry Hubbell, 2<sup>nd</sup> by Rob Spark, All were in favor
11. Consider Approval of the 2025 ARB Policy & Procedures was reviewed. After the amended changes: 7-10 minutes for evidence presented. Number of paper copies of evidence to 6. Wording for ARB preference of digital evidence for protests. Motion to accept was made by Rob Sparks, 2<sup>nd</sup> by Paul Fletcher, All were in favor
12. Determination and discussion of the dates and timetable for the protest hearings: June 16th, 17th, 18th, and 20th will be the P&A mineral hearing day, while June 23rd is set aside for an evening docket. The 24, 25, 26, and 30. July 1st, 5th, 6th, 8th, and 9th. Rescheduled dates are set for July 10. Paul Fletcher will serve as the single-member panel, and Rob Sparks will serve as an alternate. A motion to accept was made by Paul Fletcher, 2<sup>nd</sup> by Rob Sparks. All were in favor

Adjourn:

The meeting was adjourned 10:07 AM

  
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ARB Chairman or Secretary

  
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Date